

COMPLETE

Establishment of Centers for Competence and Employability Development Workpackages 1-3

Workpackage I: Analysis

Description	Tasks	Results
<p>I.1 Analysis of peculiarities of every partner country:</p> <ul style="list-style-type: none"> -Social transformation -Changing requirements of the labour market 	<ul style="list-style-type: none"> • Creation of a uniform analysis structure • Document analysis • At least 5 interviews 	<p>Analysis report "</p> <p>Country specific condition"</p>
<p>I.2 Analysis of the institutions (PC HEI)</p> <ul style="list-style-type: none"> -Previous activities -Perceptions, ideas, aims 	<ul style="list-style-type: none"> • Document analysis • Analysis of HEI structure • Interviews / Survey • Workshops 	<p>Analysis report "</p> <p>Institutional background and conditions"</p>
<p>I.3 Identification and selection of good practice</p> <ul style="list-style-type: none"> -Identification -Adaption to I.1 + I.2 	<ul style="list-style-type: none"> • Searches for models Selection • Shaping a frame for the own model 	<p>Transfer and adaption of good practice</p>

Description	Tasks	Results
II.1 Elaboration of individual competence models für every PC HEI	<ul style="list-style-type: none"> • Development / Adaption Main target groups: Students Teaching staff Companies, organisations ...	Competence model Concept or business plan
II.2 Development of trainings, moduls, tools	<ul style="list-style-type: none"> • Development / Adaption Of adequate and tailored offers for defined groups	Training moduls, courses, materials
II.3 Qualification of PC HEIs staff for CCED	<ul style="list-style-type: none"> • Identification of knowledge needs of staff • Preparation and conduction of the training with external experts 	Complete moduls, didactical materials, Programms for events

Workpackage III: Development

Description	Tasks	Results
III.1 Organization and infrastructural preparation	<ul style="list-style-type: none">• Selection and preparation of official documentation• Formal request to the committee or other authority in PC HEI• Equipment procurement• Preparation of the program• Invitation and registration of participants	<ul style="list-style-type: none">• Ordinances enacted• CCED officially integrated into the structure of the universities