



## “COMPLETE” PROJECT Kick-Off Meeting

24 - 25 November 2015  
Voronezh, Russia



### PROGRAMME

24 November 2015, Tuesday

Venue: 1, Universitetskaya square, main building of the Voronezh State University, 2 floor, Conference-hall

Time	Topic	Speaker
09:00 – 09:30	Registration of the participants	1, Universitetskaya Square, Conference hall, 2nd floor
09:30 – 09:40	Welcome Address	<b>Prof. Dmitry Yendovitsky</b> , Rector of the Voronezh State University, Voronezh, Russia
09:40– 10:00	Welcome Address	<b>Dr. Petra Lippegaus-Grünau</b> , COMPLETE project scientific coordinator, lecturer, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany
10:00 – 10:10	Presentation of the Voronezh State University	<b>Prof. Oleg Belenov</b> , Vice-rector for economic development and international cooperation, Voronezh State University, Voronezh, Russia
10:10 – 10:20	Presentation of the Perm State University	Perm State University, Perm, Russia <b>Mrs. Natalia Dobrynina</b> , Head of Academic Mobility Office <b>Mrs. Elena Babushkina</b> , Vice-Head of Academic department
10:20 – 10:30	Presentation of the Tyumen State Oil and Gas University	Tyumen State Oil and Gas University, Tyumen, Russia <b>Mr. Aleksandr Gordievskii</b> , Senior specialist of International cooperation centre <b>Mr. Albert Malshakov</b> , Head of Department on interaction with consumers
10:30 – 10:40	Presentation of the Moscow State University of Geodesy and Cartography	Moscow State University of Geodesy and Cartography, Moscow, Russia <b>Mrs. Olga Valueva</b> , key specialist of Department of International Academic Cooperation, Deputy Dean of Faculty of Humanities <b>Mrs. Tatiana Mashkova</b> , specialist of Department of International Academic Cooperation, Deputy Dean of Faculty of Humanities <b>Mr. Nikolai Kruglov</b> , key specialist of Department of International Academic Cooperation
10:40 – 10:50	Presentation of the Don State Technical University	<b>Dr. Irina Maevskaia</b> , Head of International education department, Don State Technical University, Rostov-on-Don, Russia
10:50 – 11:00	Presentation of the Turar Ryskulov New Economic University	Turar Ryskulov New Economic University, Almaty, Kazakhstan <b>Mrs. Aigul Jondelbayeva</b> , Methodist of MOOC Centre <b>Ms. Aliya Tussayeva</b> , Associate professor of the Department of Finance and Credit <b>Ms. Gaini Mukhanova</b> , Head of Career Centre
11:00 – 11:10	Presentation of the Karaganda Economic University of Kazpotreboyzuz	Karaganda Economic University of Kazpotreboyzuz, Karaganda, Kazakhstan <b>Dr. Saltanat Mulikova</b> , Director Department of Strategic Development <b>Dr. Kuralaj Madieva</b> , Head of the Department of Accounting and Auditing <b>Dr. Gulmira Esenbaeva</b> , Head of the Department of Commodity and Certification
<b>11:10 – 11:25</b>	<b>Coffee break</b>	1, Universitetskaya Square, Conference hall, 2nd floor
11:25 – 11:35	Presentation of the Shakarim State University of Semey	Shakarim State University of Semey, Semey, Kazakhstan <b>Ms. Nailya Tulebayeva</b> , Head Department for International Cooperation <b>Dr. Orynassar Soltanbekova</b> , Director The Center for Career and Professional Development
11:35 – 11:45	Presentation of the University of Maribor	University of Maribor, Maribor, Slovenia <b>Mr. Andrej Liseč</b> , Associate Professor, Faculty of Logistics <b>Mrs. Nina Vrečko</b> , Assistant Secretary, Project office
11:45 – 11:55	Presentation of the Piraeus University of Applied Sciences (T.E.I. of Piraeus)	<b>Prof. Michail Koniordos</b> , Professor of Economics, Business Administration, Piraeus University of Applied Sciences (T.E.I. of Piraeus), Athens, Greece
11:55 – 12:05	Presentation of INBAS	<b>Ms. Birgit Voigt</b> , project manager, researcher, Institut für berufliche Bildung, Arbeitsmarkt- und Sozialpolitik GmbH, Berlin, Germany

Erasmus Plus project «COMPLETE -Establishment of Centers for Competence and Employability Development»

12:05– 12:15	Presentation of Fachhochschule des Mittelstands	Fachhochschule des Mittelstands (FHM), Bielefeld, Germany <b>Marianna Gevorski</b> , COMPLETE project administrative coordinator, project manager <b>Dr. Petra Lippegaus-Grünau</b> , COMPLETE project scientific coordinator, lecturer
<b>12:25 – 14:20</b>	<b>Lunch</b>	café "Theatral'noe", Lenin square, 13
14:20 – 14:40	COMPLETE Project in brief	<b>Marianna Gevorski</b> , COMPLETE project administrative coordinator, project manager, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany
14:40 – 15:20	Employability: State of the art in general and in Germany	<b>Dr. Petra Lippegaus-Grünau</b> , COMPLETE project scientific coordinator, lecturer, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany
15:20 – 16:50	<b>Employability approaches</b> , concepts, definitions etc. in SL, GR, RU, KZ	<b>All project partners</b> (5-7-minutes presentations) General information from each partner
16:50 – 17:40	<b>Employability</b> in the context of the project : Presentation and discussion of the work packages 1 – 3	<b>Dr. Petra Lippegaus-Grünau</b> , COMPLETE project scientific coordinator, lecturer, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany

**25 November 2015, Wednesday**

**Venue:** 1a, Universitetskaya square, main building of the Voronezh State University, Small conference-hall of the Faculty of Computer Sciences

<b>Time</b>	<b>Topic</b>	<b>Speaker</b>
09:00 – 10:00	Evaluation and Quality management Q&A	<b>Ms. Birgit Voigt</b> , project manager, researcher, Institut für berufliche Bildung, Arbeitsmarkt- und Sozialpolitik GmbH, Berlin, Germany
10:00 – 10:30	Valorisation and dissemination plans: discussion of target groups, media, materials etc.	<b>Marianna Gevorski</b> , COMPLETE project administrative coordinator, project manager, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany
10:30 – 11:00	Project management: communication, reporting, financial aspects, document centre, etc.	<b>Marianna Gevorski</b> , COMPLETE project administrative coordinator, project manager, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany
<b>11:00 – 11:15</b>	<b>Coffee break</b>	
11:15 – 11:45	Next steps: work and time plan, allocation of responsibilities, deadlines	<b>Marianna Gevorski</b> , COMPLETE project administrative coordinator, project manager, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany + <b>All partners</b>
11:45 – 12:15	Summary and Discussion	<b>All partners</b>
<b>12:15 – 13:30</b>	<b>Lunch</b>	13, Lenin square, café "Theatral'noe"
13:30 – 18.00	Excursion to Dmitry Venevitinov's memorial estate	Departure from café "Theatral'noe"